

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

Regular Meeting Minutes – Media Center

June 14, 2023

5:30 p.m.

- 1-6/23 The meeting was called to order by Mr. McQueen at 5:32 p.m.
- 2-6/23 Present: Suzanne Arthur, Steve McQueen, Adam Remaly, Matt Sheridan, Tim Steininger and Gene Taylor  
Others Present: Eva Anderson, David Deskins, Warren Porter, Michele Martin, Carri Davis, Michelle Martin, Jessica Stursa, Tina Yost.  
Absent: Pam Callahan
- 3-6/23 The Pledge of Allegiance was led by Mr. McQueen
- 4-6/23 Public Participation – none
- 5-6/23 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the Regular Meeting Minutes of May10, 2023  
**The Vote:** Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.  
**Motion Carried:** 6-0
- 6-6/23 A motion was made by Mr. Remaly and seconded by Mrs. Arthur to approve the May 2023 Treasurer’s Report  
**The Vote:** Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.  
**Motion Carried:** 6-0
- 7-6/23 A motion was made by Mr. Steininger and seconded by Mr. Sheridan to approve the following board policy revision (under separate cover)  
• Po 6423 Credit Cards  
**The Vote:** Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mr. McQueen, yes.  
**Motion Carried:** 6-0
- 8-6/23 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the revised Administrative Salary Schedule to include a BA/BS column (under separate cover)  
**The Vote:** Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; and Mr. Remaly, yes.  
**Motion Carried:** 6-0
- 9-6/23 A motion was made by Mrs. Arthur and seconded by Mr. Remaly to approve the following personnel items:
- A. Employment of Sarah Buck, Math Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 8, contingent upon all ORC and ODE employment requirements
  - B. Employment of Kaylani DeSanctis, Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - C. Employment of Carri Davis, English Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - D. Employment of Adrian Warfield, Sports & Exercise/Health Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level BA/BS+, Step 8, contingent upon all ORC and ODE employment requirements
  - E. Employment of Daniel Hellmund, Engineering Satellite Middle School Instructor, Beavercreek, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - F. Employment of Karen Karhoff, Teaching Assistant, Multiple Labs, one (1) year contract effective July 1, 2023, 191 days, 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
  - G. Employment of Dirk Webb, Teaching Assistant, Aviation, one (1) year contract effective July 1, 2023, 191 days (prorated to 184 days), 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
  - H. Resignation of Richard Mack, Digital Media Instructor and BPA Advisor, effective June 30, 2023
  - I. Employment of Richard Mack, Work Based Learning Coordinator, one (1) year contract effective July 1, 2023, Administrative Salary Schedule, Level BA/BS, Step 8, contingent upon all ORC and ODE employment requirements

J. Approval of the following unpaid leave for May 2023:

- Frankie Travis – May 4, 5, 8 (3 days)

K. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Alexa Rednour	5	4	Ohio FFA Camp, July 5-9, Muskingum
Alexa Rednour	1	0	Officer Retreat/Leadership, July 15, Cedarville/Waynesville
Khalid Hamdy	1	0	FCCLA Competition, 2/24/24, Columbus

L. Approval of the following Career-Technical Student Organization Days for the 2022-2023 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Kris Doggett	7	0	Vex Robotics Camp Fundraiser, June 4 – 10, Xenia

M. Approval of the following extended day requests for the 2023-2024 school year:

Staff	# of days for board	Purpose
Barnes, Blake	2	Saturday Labs (2)
Buck, Sarah	6	Training for Quantitative Reasoning/Data Science Course (4), Orientation (2)
Conrad, Kathy	4	Training for Quantitative Reasoning/Data Science Course (4)
Davis, Carri	2	Orientation (2)
DeSanctis, Kaylani	7	Material Science Certification (5), Orientation (2)
Hodgson, Joanne	3	Meet with students/parents (1), Meet with employers (1), Curriculum development (1)
Hellmund, Daniel	20	PLTW training (15), New lab instructor (1), Saturday Labs (2), Orientation (2)
Lockwood, Matthew	2	Saturday Labs (2)
Marino, Christine	3	Edmentum training (1), Edmentum course creation (2)
Matheny, Christy	5	Training for Quantitative Reasoning/Data Science Course (5)
Oldiges, David	2	Saturday Labs (2)
Patton, Adam	5	Training for Quantitative Reasoning/Data Science Course (5)
Warfield, Adrian	3	Set up class/lab for start of year (1), Orientation (2)

N. Approval of the following extended day requests for the 2022-2023 school year:

Staff	# of days for board	Purpose
Hawthorne-Fritz, Kari	2	Six Sigma Training, June 12 & 13
Marino, Christine	3	Classroom relocation (1), Edmentum training (2)

O. Approval of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2023-2024 school year at the hourly rate of \$30 contingent upon all ORC and ODE employment requirements:

Kurt Althouse	Brandan Holliday	Johnathan Rodgers
Blake Breazeale	Matthew Hunt	Anthony Scott
Bradley Scott Brown	Kraig Kirves	Michael Spittler
Michael Brown	Timothy Littleton	Jeffrey Thomas
Penelope Cantrell	Jonathan McCoy	Eric Totel
Wayne Dumolt	David Miller	Jamison Underwood
Johnathan Emery	Joel Misirian	Randall Warren
Lon Etchison	Michael Molchan	Richard Whalen
Michael Farthing	Christopher Mosley	William Wilson
Shaun Fleming	Robert Naff	Stephen Wolaver
Jason Harget	Zane Nickell	
Randall Hawley, Jr.	William Peck	

P. Approval of the following Department Chairs for the 2023-2024 school year:

- Career Technical Trades and Industry – Andy Stephens
- Career Technical Health and Human Services – Faith Sorice

- Q. Employment of the Wyatt Morgan, student worker, on an as needed basis at an hourly rate of \$12 effective May 30, 2023. Contingent upon all ORC and ODE employment requirements
- R. Approval of the separation agreement with Terri Mountjoy, Intervention Specialist
- S. Resignation of Terri Mountjoy, Intervention Specialist, effective the end of the day June 30, 2023
- T. Resignation of Jamie Adams, Cosmetology Instructor, effective June 30, 2023

**The Vote:** Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

**Motion Carried:** 6-0

10-6/23 A motion was made by Mr. Sheridan and seconded by Mr. Taylor to approve the following Curriculum and Course of Study updates for the 2023-2024 school year:

Course/ Program	Text/Resource
Integrated Math II	Kennedy, D. Milou, E. Thomas D. Zbiek, R. <i>evVision Integrated Mathematics II</i> . 2 <sup>nd</sup> Edition. Savvas Learning Company. 2024.
Algebra II	Kennedy, D. Milou, E. Thomas D. Zbiek, R. <i>evVision Integrated Algebra 2</i> . 2 <sup>nd</sup> Edition. Savvas Learning Company. 2024.
Precalculus	Hornsby, A. Lial, M. Rockswold, G. <i>Graphical Approach to Precalculus with Limits</i> . 7th edition. 2019
Math for Technologists	Peterson, J. Smith, R. <i>Mathematics for Machine Technology</i> . 8 <sup>th</sup> Edition. Cengage. 2020.

**The Vote:** Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.

**Motion Carried:** 6-0

11-6/23 First Reading of the following Curriculum Review and Course of Study updates for the 2023-2024 school year:

Revisions:

- English Language Arts
- Engineering Technology
- Mathematics

12-6/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the following donations:

Donor	Item	To Benefit	Value
Greene County FFA Alumni	Cash	FFA Programs \$1000 each	\$ 4,000.00
OASBO/Mentoring Program	Cash	Student Assistance Fund	\$ 500.00

**The Vote:** Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.

**Motion Carried:** 6-0

13-6/23 A motion was made by Mr. Steininger and seconded by Mrs. Arthur to approve the Activity Fund Purpose Statements for Fiscal Year 2024 (under separate cover)

**The Vote:** Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

**Motion Carried:** 6-0

14-6/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the following meal prices for the 2023-2024 school year:

- Breakfast \$1.30 (reduced eligibility cost - \$.30)
- Lunch \$3.25 (reduced eligibility cost - \$ .40)

**The Vote:** Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mr. McQueen, yes.

**Motion Carried:** 6-0

15-6/23 A motion was made by Mr. Taylor and seconded by Mrs. Arthur to approve the transfer of the actual balances from the Student Activity Accounts listed below at fiscal year-end to the district associated to the account. Balances as of June 9, 2023 shown for reference:

District	Account Name	Fund Balance	Encumbrance	Unencumbered Balance	Fund	SCC
Beavercreek	ROBOTICS - ANK	14517.32	250	14267.32	200	9003
Beavercreek	ROBOTICS - COY	14959.46	450.01	14509.45	200	9602
Beavercreek	Ferguson	4326.69	0	4326.69	200	9272
Beavercreek	MARKETING - BEAVERCREEK	467.97	0	467.97	200	9201
Bellbrook	Bellbrook HS Engineering	2028.53	0	2028.53	200	9110

Bellbrook	ROBOTICS - BB - MS	4165.53	0	4165.53	200	9004
Bellbrook	BIOMED BB	28.61	0	28.61	200	9002
Bellbrook	FCCLA - Bellbrook	530.6	0	530.6	200	9096
Cedar Cliff	FFA - CEDAR CLIFF	15260.63	2230	13030.63	200	9631
Fairborn	MARKETING - FAIRBORN	602.19	0	602.19	200	9202
Fairborn	FCCLA - Fairborn	481.62	0	481.62	200	9097
Greeneview	FFA - GREENEVIEW	11532.91	2310.6	9222.31	200	9611
Xenia	Info Tech Xenia - SA	569.01	0	569.01	200	9013
Xenia	FFA - XENIA	2578.32	210	2368.32	200	9601
Xenia	Engineering Xenia - SA	199.36	0	199.36	200	9011
Xenia	BIOTECHNOLOGY	1101.42	0	1101.42	200	9883
Yellow Springs	Engineering Yellow Springs -SA	135	0	135	200	9012

**The Vote:** Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

**Motion Carried:** 6-0

16-6/23 A motion was made by Mr. Steininger and seconded by Mr. Remaly to approve the following fiscal items:

**A. Amended appropriations for FY23.**

FY23 Final Appropriations					
Fund	Description	Amount	Additions	Reductions	Final
001	GENERAL	18,243,456.85		(1,279,636.68)	16,963,820.17
002	BOND RETIREMENT	4,172,250.00		(206.52)	4,172,043.48
003	PERMANENT IMPROVEMENT	6,093,494.12		(1,135,434.04)	4,958,060.08
006	FOOD SERVICE	455,022.55		(43,168.20)	411,854.35
007	SPECIAL TRUST	2,086.01			2,086.01
011	ROTARY-SPECIAL SERVICES	107,036.15		(18,107.39)	88,928.76
018	PUBLIC SCHOOL SUPPORT	11,180.00		(4,462.01)	6,717.99
019	OTHER GRANT	8,000.00			8,000.00
022	DISTRICT AGENCY	225,000.00		(119,468.00)	105,532.00
027	WORKMANS COMPENSATION	14,000.00		(1,122.52)	12,877.48
035	TERMINATION BENEFITS	155,000.00		(17,688.04)	137,311.96
200	STUDENT MANAGED ACTIVITY	204,529.00		(6,114.60)	198,414.40
300	DISTRICT MANAGED ACTIVITY	41,650.00		(15,391.62)	26,258.38
413	POST SECONDARY VOC EDUCATION	512,105.30		(130,697.08)	381,408.22
451	DATA COMMUNICATION FUND	1,800.00			1,800.00
461	VOCATIONAL EDUC. ENHANCEMENTS	18,275.02		(0.94)	18,274.08
499	MISCELLANEOUS STATE GRANT	2,545.00	11,000.00	(1,777.56)	11,767.44
524	VOC ED: CARL D. PERKINS	385,580.80		(3,126.05)	382,454.75
599	DSEC STEM AMBASSADOR GRANT	58,665.26			58,665.26
	<b>TOTAL</b>	<b>30,711,676.06</b>	<b>11,000.00</b>	<b>(2,776,401.25)</b>	<b>27,946,274.81</b>

**B. Temporary appropriations for 7/1/2023-6/30/2024 (under separate cover)**

**The Vote:** Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

**Motion Carried:** 6-0

17-6/23 A motion was made by Mrs. Arthur and seconded by Mr. Sheridan to approve the following transfers:

Amount	From	To
\$1,150,000	001 - General Fund	003-9022 Early Bond Pay Off
\$3,000,000	003 - Permanent Improvement	003-9022 Early Bond Pay Off

**The Vote:** Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.

**Motion Carried:** 6-0

18-6/23 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the contract with Miami Valley Education Computer Services for Voice over Internet Protocol (VoIP) services for the 2023-2024 school year (under separate cover)

**The Vote:** Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.

**Motion Carried:** 6-0

19-6/23 A motion was made by Mr. Steininger and seconded by Mr. Sheridan to waive the current and delinquent taxes on the parcels listed below so the City of Xenia may return to productive tax-paying use:

M40000200120022700  
M40000100100004800  
M40000100100000300

271 E Second St., Xenia  
469 Chestnut St, Xenia  
422 S Detroit St, Xenia

**The Vote:** Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

**Motion Carried:** 6-0

20-6/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the Adult Education Criminal Justice Advisory Committee for the 2023-2024 school year (under separate cover)

**The Vote:** Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mr. McQueen, yes.

**Motion Carried:** 6-0

21-6/23 A motion was made by Mr. Sheridan and seconded by Mrs. Arthur to approve the Adult Education Student Handbook for the 2023-2024 school year (under separate cover\_

**The Vote:** Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

**Motion Carried:** 6-0

22-6/23 Reports

#### Board Members

Mr. Sheridan (Cedar Cliff) – A number of administrative turnovers the last 1 ½ months – 2 months. New tech coordinator and elementary principal. Still looking for a school psychologist; Member of the boys' high school track team took second place at state in the 800. First place winner broke his own record from the year prior and was top in the nation; State test scores highest overall since coming to the Board. The good scores are attributed largely to staying mostly in session during COVID.

Mrs. Arthur (Greeneview) – Boys baseball team finished as regional runner-up, best team in many years; Summer Boost program underway serving 128 students to enhance learning; Proceeding with master facility planning, Bond levy to be on the ballot; Still filling open staff positions.

Mr. Taylor (Beavercreek) – Hiring new staff members; Assistant Principals are being placed in each elementary school; Retiring staff were recently recognized; District is currently undergoing emergency preparedness with local fire and police officials; Expressed appreciation for the career center hosting the Legislative Breakfast.

Mr. Remaly (Bellbrook) – Drone team won 2<sup>nd</sup> National Title; 208 graduates with 3.8 million in scholarships; Longtime principal retired.

Mr. McQueen (Yellow Springs) – Student actors and student written play were recognized for excellence; Track member made it to the final 8 in the 200 at state; Board voted on facility plan, a compromise which includes some remodel and some new build.

Mr. Steininger (Fairborn) – Recognized student test scores at last meeting.

#### Administrators

Brian McKnight (Director of Secondary Education): Attended local graduations; Team is working on master schedules; handbooks, & Work Based Learning Coordinator guidelines; Excited about new hires.

Eva Anderson (Treasurer): Met with Mr. Deskins and Clark State, after several years of partnering with them to hold Adult Welding Classes at our facility, they are suspending this due to lack of enrollment and qualified instructors.

Adult Ed Updates: The December Academy has 11 cadets scheduled to graduate June 8th. The cadets all passed their first PT test. Sugarcreek PD, Dayton PD, Kettering PD, Sabina PD, and Piqua PD were here to recruit in May. The Correction Academy graduated 25 officers on May 5<sup>th</sup>.

David Deskins (Superintendent): Beavercreek Chamber Legislative Breakfast held at GCCC was very well attended; Update on Biennial Budget; Ribbon cutting at Emerge (former campus) on Friday morning for new housing facility.

23-6/23 At 6:25 p.m. a motion was made by Mr. Taylor and seconded by Mr. Remaly to enter executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees

**The Vote:** Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

**Motion Carried:** 6-0

24-6/23 At 7:41 p.m., all were in favor of returning to regular sessions

25-6/23 A motion was made by Mr. Steininger and seconded by Mr. Remaly to schedule the following dates and times as Special Meetings for interviews for the Treasurer position

August 15, 2023 4:30 p.m.

August 22, 2023 5:00 p.m.

**The Vote:** Mr. Taylor, yes; Mrs. Arthur, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.

**Motion Carried:** 6-0

26-6/23 At 7:43 p.m., all were in favor of adjourning the meeting

Signature: \_\_\_\_\_  
Treasurer

Signature: \_\_\_\_\_  
Board President

Dated: July 19, 2023